



JOHN C. CAMPBELL
FOLK SCHOOL

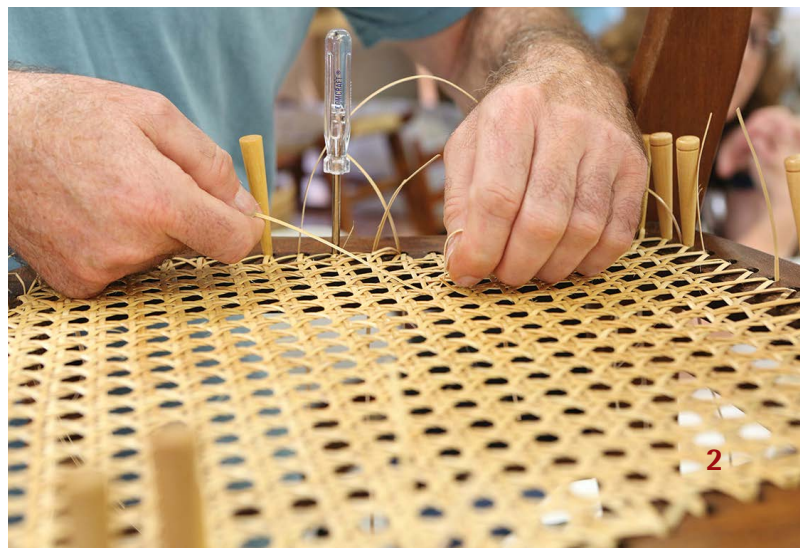
Student Handbook

Welcome



We're looking forward to seeing you at the Folk School soon. To make the most of your time, here's some information and resources to help you prepare for your trip.

Due to the pandemic, we have recently made several changes to keep you safe and healthy during your stay at the Folk School. Our detailed COVID-19 safety guidelines are [available on our website](#). You can also refer to the Health & Safety summary section at the end of this handbook.





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Transportation & Getting Around

BRASSTOWN, NC

Brasstown is located in the southwest corner of North Carolina, between Murphy and Hayesville. The Folk School's Main Office is located in Keith House at 4590 Brasstown Road, Brasstown, NC 28902. GPS coordinates: 35° 2' 21.28"N; 83° 57' 50.2" W. Parking is available in the circular drive at Keith House or just across the road at the corner of Brasstown Road and Harshaw Road.

[View our location on Google Maps.](#)



GETTING AROUND CAMPUS

Bark chip or gravel walking paths connect the various houses, studios, and main buildings on campus. The terrain can be uneven and hilly. If you are unable to walk several times a day, please plan to provide your own transportation to each activity. Parking (including handicap parking) is available at all studios, student houses, and the dining hall. Brasstown Road runs through the middle of campus and is a major thoroughfare for the area. Please cross only at designated crosswalks, and do not walk on the road.



FIELD TRIPS

Some classes involve off-campus field trips. A Folk School vehicle is typically used for these outings. If you prefer, you can also drive your own vehicle. If you have questions, please contact our Programs Department.

ATLANTA AIRPORT SHUTTLE SERVICE

The Folk School can arrange pick up and drop off transportation from the Atlanta Airport through our contracted shuttle service. Shuttle service reservations must be made at least one week prior to arrival by calling Registration at 828-837-2775, option 1. The fees for shuttle are \$150 each way.

SHUTTLE SCHEDULE

- Pick up from Atlanta Hartsfield International Airport
 - Weeklong sessions: Sunday, 1–2 p.m.**
(Shuttle departs at 2 p.m.)
 - Weekend sessions: Friday, 2–3 p.m.**
(Shuttle departs no later than 3 p.m.)
- Drop off at Atlanta Hartsfield International Airport
(Flights should be scheduled after this time)
 - Sunday–Saturday sessions: Saturday by 1 p.m.**
 - Sunday–Friday sessions: Friday by 5 p.m.**
 - Weekend sessions: Sunday by 5 p.m.**

HEALTH AND SAFETY

- Shuttle service vehicles do not allow for 6-foot distancing between passengers.
- Masks must be worn while inside the vehicle for the duration of the trip to and from the airport.
- Eating is not allowed inside shuttle service vehicles. Box lunches provided for Friday and Sunday departures can be eaten at the airport.
- The driver will provide one scheduled stop midway through the drive to and from the airport.
- Vehicles will be thoroughly wiped down and sanitized between trips.



Schedule



ARRIVAL & CHECK-IN

Student check-in takes place in Keith House Community Room from 3 p.m. to 5 p.m. on Sunday for weeklong sessions, and from 3 p.m. to 5 p.m. on Fridays for weekend sessions.

At check-in, you will receive your registration packet and directions to your housing and class studio. Please bring your signed COVID-19 waiver to check-in if you have not returned it to the school.

STUDENT ORIENTATION

Student orientation will take place in person in the Keith House Community Room from 5–5:30 p.m. on the day of your arrival. Class will begin after Supper at 7 p.m.



CLASS SCHEDULE

There have been no changes to the weekly meal and class schedule. Scheduled class time is 9 a.m. to 12 p.m. and 1:30 to 4:30 p.m. Students and instructors can participate in optional studio time in the evenings while following all safety protocols.

MEAL SCHEDULE

Meals are served at the following times:

- **Breakfast: 8:15 a.m.**
- **Lunch 12:15 p.m.**
- **Supper 6 p.m.**

Please refer to the “Food & Drink” section for information about new dining procedures.

COLLECTION OF STUDIO FEES

Registration staff collects fees on Friday morning for weeklong sessions and on Sunday morning between 9:30 and 10 a.m. for weekend sessions.



CLOSING CEREMONY

Closing Ceremony is a way for students to show off what they've made during the week! You may even hear some music or taste a sampling of treats from a cooking class.

CLOSING CEREMONY SCHEDULE

Closing Ceremony will be held on Fridays in the Keith House Community Room.

Sunday-Saturday sessions:

4:30–5:00 p.m. Setup and Student Exhibit

5:00–5:30 p.m. Closing Ceremony

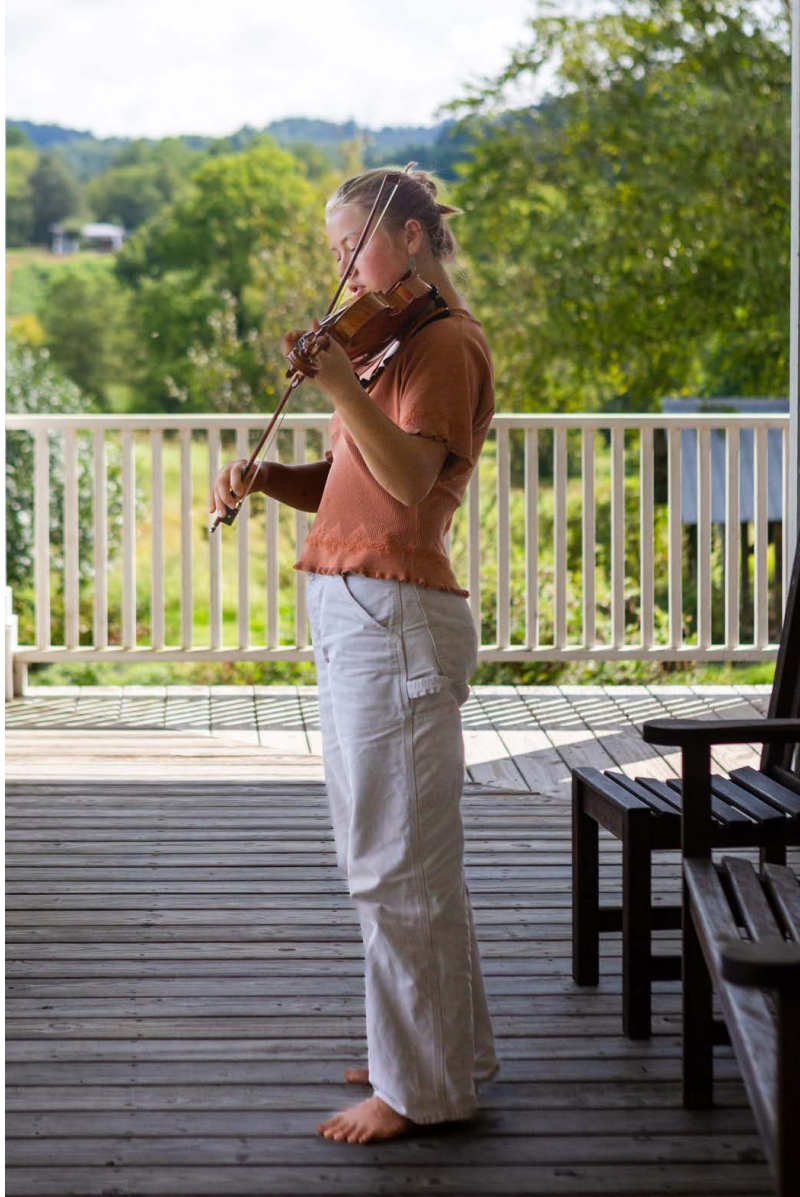
Sunday-Friday sessions:

10:30–11:00 a.m. Setup and Student Exhibit

11:00–11:30 a.m. Closing Ceremony

Weekend sessions:

No Closing Ceremony



Food & Drink



MEALS

Regular meals are now served in a combination of family-style dining and a self-service hot bar. During the week, breakfast will be available via a self-serve hot bar while lunches and suppers will be served family-style with a self-service soup and salad bar. A continental breakfast is available on the morning of departure. All meals are served at the following times: Breakfast: 8:15 a.m., Lunch 12:15 p.m., and Supper 6 p.m. We offer vegetarian and gluten-free options daily. If you have dietary restrictions or requirements, please notify the Registration office in advance.

SEATING

Dining Hall indoor seating is limited per table. Outdoor dining tables are available on Keith House back porch, in front of Keith House, by the History Center, near the Keith House greenhouse, and on the Dining Hall porch. Additional picnic tables are available around campus. In the case of rain, indoor seating will be available in Lower Keith.

DINING HALL ACCESSIBILITY

Handicap accessible parking and entrance are available at the right side of the building of the Dining Hall.

COFFEE

Coffee is available starting at 6:30 a.m. in Keith House Coffee Room. Sanitizing wipes will be available, and we ask that you follow posted guidelines to safely use the coffee station.

DRINK MACHINES

Are located at the Blacksmith Shop and in the Keith House greenhouse.

ATM

An ATM machine is located in the Keith House greenhouse.

SHOPPING

Clay's Corner is a local store at the edge of campus, and carries a small selection of food, drink, and convenience items. A variety of stores are located in Murphy and Hayesville, 8–10 miles away.

Housing & Common Areas

HOUSING

All of our student houses have heating and air conditioning. You will be provided a room in a house shared with other students.

Due to limited housing, handicap requirements take priority. We guarantee your level of housing at time of registration, however we are not able to guarantee specific rooms. Room assignments are made at the discretion of the registrar. If you have special needs, please contact the registration staff (828-837-2775 or 800-365-5724, option 1). We do our very best to accommodate all housing requests.

Upon arrival to your room, you'll find a set of sheets and towels at the foot of your bed. Students are responsible for making their beds. Extra blankets can be found in the closet or dresser drawer of each room.

First aid kits are located in the common area of each house.

VALUABLES

If you would like to place valuables in the school's safe, please bring them to the main office. If needed during weekends, be sure to pick up your valuables before the office closes on Saturday at noon.





HOUSEKEEPING

Studios and common rooms are cleaned daily by Housekeeping staff. Housekeepers will not enter your room, unless requested. For towel exchange, trash removal, or any issues in housing or studios (e.g., housekeeping supplies, towels, broken equipment), please place a work order, by sending an email to help@jccfs.on.spiceworks.com with the issue or requirement in the subject line. For more urgent issues, such as water leaks, please call a student host first (828-516-7896) followed by a work order. In case of fire, evacuate to a safe outdoor location, call 911, and then notify the student host.

LAUNDRY

A washer and dryer is available in the lower level of Keith House. Please bring your own detergent.

COMMON ROOMS

Keith House Community Room, Coffee Room, Living Room, Lower Keith (when not in use), the History Center (Mon–Fri 9 a.m.–5 p.m.), and communal housing spaces are available to registered guests at a limited capacity.



CRAFT SHOP

The Craft Shop is located on the lower level below the Olive Campbell Dining Hall. The Craft Shop will be open Monday through Saturday, 10 a.m.–5 p.m., and on Thursdays until 6 p.m., with limited capacity.

A founding member of the Southern Highland Craft Guild, our Craft Shop features a diverse selection of fine handcrafted pieces by regional artisans. [You can also shop online at the Craft Shop's website.](#)





Communication & Devices



PHONES & CELL RECEPTION

We have limited cell service on campus depending on which carrier you use. Anyone who needs to reach you may call our Main Office (828-837-2775 or 800-365-5724, option 1); Monday through Friday 8 a.m. to 5:30 p.m and Saturday 8 a.m. to 12 p.m. After hours, please contact a student host (828-516-7896). All studios are equipped with phones in case of an emergency.



INTERNET

WiFi is available throughout campus. Please connect to the “JCCFS-Guest” network on your device. The first time you sign on a device, you will be prompted to follow the instructions displayed in your browser.



PHOTO USAGE

Our Folk School Marketing staff routinely takes photographs of life on campus for use in catalogs and publicity, including social media. If you do not want your picture used for this purpose, please notify the staff upon arrival to the Folk School. If someone approaches you, and you do not wish to have your photo taken, let the photographer know that you prefer not to be photographed.



OTHER DEVICES

We do not have televisions or radios. We encourage you to enjoy the serenity and beauty of the Folk School and consider reducing screen time.



MAIL

You may receive mail addressed in your name, c/o John C. Campbell Folk School, One Folk School Road, Brasstown NC 28902. For outgoing mail, the Brasstown Post Office is nearby, at 98 Settawig Rd. Hours are: 10 a.m. to 4:30 pm, Monday through Friday, with lunch closure from 12–12:30 p.m. You can also arrange outgoing FedEx shipments through the Craft Shop.

Special Programs



MORNINGSONG

On Monday, Wednesday, and Friday of each week, we invite you to start your day with the Danish tradition of Morningsong. Learn about the Folk School through music and stories shared in Keith House Community Room from 7:45–8:15 a.m.



DEMONSTRATIONS

Learn about craft, music, and dance through afternoon and evening demonstrations or presentations by instructors. Craft demonstrations, conversations with instructors, and activities will be held at 4:45 p.m. See your weekly schedule for updates. See your weekly schedule for updated information.



CAMPUS TOURS

We host a weekly campus tour on Mondays at 4:45 p.m. and a weekly garden tour on Wednesdays at 4:45 p.m. weather permitting. Tours are currently limited to students and instructors.



OUTDOOR EVENTS

Dances

Starting November 1, 2022 all dances including “Community Tuesday” will be postponed until Spring 2023.

Concerts

Starting November 4, 2022 our concerts will be postponed until Spring 2023.



Health & Safety

Below is a summary of safety policies for our studios & campus.

You can also read a complete version [here online](#).

VACCINATIONS

Effective Monday, November 21, the vaccination policy at the John C. Campbell Folk School will end. Students, instructors, employees, resident artists, hosts, work-study students, contractors, and all other participants at the Folk School are no longer required to be vaccinated against COVID-19 to teach, work, or attend a class and/or indoor event at the Folk School.

MASKS

Masks are optional in all locations at the John C. Campbell Folk School, including studios, the Craft Shop, Dining Hall. Mask use is still recommended as a means to reduce the spread of COVID.

ILLNESS

Please report any illness or COVID-like symptoms immediately by calling the Main Office (828-837-2775 or 800-365-5724, option 1). A member of the JCCFS Safety Team will assist you in isolating the sick party and assessing the situation.

FIRST AID KITS

All studios and housing facilities have first aid kits. Please take a moment upon arrival to acquaint yourself with the first aid kit location in your housing and studio.

HEALTH CARE

Doctors and an emergency room are two miles west of the Folk School at Erlanger Western Carolina Medical Center. Urgent care clinics and pharmacies are located in Murphy and Hayesville.





Additional Safety Procedures

- **Daily Sanitizing:** Studios bathrooms and commonly touched surfaces in studios are sanitized by Housekeeping staff daily before 8:30 a.m. Trash is emptied twice daily.
- **Visitors:** Visitors are welcome in Keith House, the Craft Shop, the History Center, and outdoor locations; Studios will remain open to registered students only.
- **Workstations:** Each studio is preset with designated, distanced workstations.
- **Toolkits:** When possible, toolkits will be provided in each studio. Students are encouraged to bring their own tools.
- **Outdoor Spaces:** We encourage you to make use of outdoor spaces whenever possible. Consider additional workstations on porches and/or opening windows and doors to increase ventilation.
- **Audio-Visual Tools:** All studios are equipped with a monitor and an iPhone with a stand. The phone can be used as a camera for close-up demos, as a device to watch videos, and to take photos throughout the week. Microphones and speakers are available upon request.
- **UV Lights:** Any studio with an HVAC unit has a UV light installed to improve the air quality and eliminate virus and mold spores.
- **Conflict Resolution & Non-compliance:** Should you have a conflict of any kind related to COVID-19, please call the Main Office (828-837-2775 or 800-365-5724, option 1). A member of the JCCFS Safety Team will come to your studio.

Other Policies

PETS

Students and Instructors are not permitted to have pets on campus, unless they are staying in the campground. Service animals are an exception. Emotional support animals are not allowed.

ALCOHOL

The consumption of alcoholic beverages is prohibited in all studios. Please confine beverages to your room, or social areas in your housing.

SMOKING

Smoking is not allowed in any buildings.

GUNS

Firearms are not permitted on campus.



Enjoy your stay at the Folk School!

OUR VISION

A community that awakens, enlivens,
and enlightens the world.

OUR MISSION

The Folk School transforms lives, bringing people together
in a nurturing environment for experiences in learning and
community life that spark self-discovery.

OUR VALUES

Joy: We bring originality, creativity and passion to all
endeavors—we sing behind the plow.

Kindness: We treat everyone with respect,
humility, and warmth.

Stewardship: We honor the traditions and spirit of the
Folk School as we guide its evolution and
preserve it for the future.

Non-competitive: We support and affirm
each other in lifelong growth.

Quick Links

[Complete Safety Policies](#)

[Visitor Guidelines](#)

[View eCatalog](#)

[Find a Class](#)

[Request a Catalog](#)

[News & Stories](#)

[Employment Opportunities](#)

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[Support](#)

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John C. Campbell Folk School
One Folk School Road Brasstown, NC 28902
1-800-FOLK-SCH or 828-837-2775
folkschool.org

