



Food Vendor Terms & Conditions

Folk School Fall Festival

October 7 & 8, 2023

Guidelines for Food Vendors

Please read before applying

The 47th Annual John C. Campbell Folk School Fall Festival will be held Oct. 7th & 8th, 2023, from 10AM -5PM. The Festival was established in 1976 and has grown into a beloved arts and crafts event, welcoming over 10,000 visitors from throughout NC, SC, GA, VA, and TN. Over 200 craft and food vendors in both juried and non-juried categories will transform the campus for 2 days in October. The Folk School is a made up of a 270-acre campus, including 17 studios, wonderful wooded paths and plenty of parking for visitors and vendors.

Below is a list of information, rules and regulations for Food vendors

Application Process and Timeline

- An Application fee of \$25 is required & non-refundable.
- Due to changes in N.C. State Health Regulations, all prospective food vendors must first apply with the Cherokee County Health Department before submitting an application to the Folk School.
- Once you have applied for the Health Department permit, please submit your application.
- Permits will be issued by the health department after the on-site inspection, Oct. 7th.
- The Folk School will order all handwashing stations for the entire festival grounds, to best coordinate with our supplier and ensure prompt delivery at the expense of the vendor.
- The number of booth spaces available is limited and cannot be expanded.
- JCCFS may limit any food category to provide diversity of food throughout the Festival and to give vendors a reasonable chance for successful sales.

No applications
accepted after
this date.

May 1, 2023

Important dates:

May 1 at 5PM Registration for
festival closes

Week of May 15

Final confirmations
sent to vendors

October 6

Booth set-up begins
Friday at 1 p.m.

October 7

Final booth set-up
complete by 9 a.m.

October 7 & 8

Fall Festival
10 a.m.–5 p.m.

Any questions, please contact

Morgan Budzinski at

mbudzinski@folkschool.org

or call 828-837-2775 ext 116.

Guidelines for Food Vendors, cont.

Booth Spaces and Locations

- Food Vendors are located in outdoor spaces and placed at various locations throughout the grounds. Booth size is 20' x 20'.
- JCCFS cannot guarantee any particular space assignment.
- For those who participate annually, please be aware that your booth location may change from year to year.
- Items displayed that are deemed detrimental to integrity of race, religion, political affiliation, or gender are not acceptable.

Vehicles

- Please plan your operation so that it does not depend on having a car close to your booth, as vehicles are NOT ALLOWED in sales areas during Festival hours.
- You will be able to unload equipment before the Festival begins, and then park in Vendor Parking or Public Parking areas.
- You may come and go from Public Parking, but Vendor Parking is closed during Festival hours.

Food

- For the success of each vendor and a pleasant experience for attendees, we strive to prevent duplication of food items at the Fall Festival and we require you to provide an exact listing of the food items you will serve.
- Please understand that you may sell only the food items that are listed on your application and approved by the Folk School upon confirmation. Food vendors will be asked to remove unapproved items.
- Alcoholic beverages are not permitted.
- We recommend the use of garden carts/wheelbarrows for replenishing stock from your parked vehicle.
- No solicitation of food items outside of assigned booth space.
- No open fires.
- No generators, refrigerators, or freezers allowed.
- Electrical load may not exceed a total of 20 amps (2400 watts). (i.e. a coffee maker pulls 1500 watts.)

Registration for Festival closes May 1, 2023

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this date.

Fees for Folk School Fall Festival Food Vendors:

Booth Fee: \$250

Electricity: \$50
(Electricity load may not
exceed 20 amps.)

Hand Wash Station: \$60

Cancellation Policy

There is no rain date for the Festival and it is considered a rain or shine event. Accepted vendors must cancel by June 30 to receive a full refund.

Cancelations made by August 1 will be refunded 50% of booth fee.

Cancelations made after August 1 will not receive a booth fee refund.

No Shows/No Calls will not receive a refund and will not be invited back for future festivals.

Guidelines for Food Vendors, cont.

Supplies—All vendors must provide their own:

- A fire extinguisher is required in each booth.
- Heavy duty extension cords and power strips.
- Chairs, tables, canopy, and change.
- Ice and other supplies and materials needed.

Miscellaneous

- Each vendor is responsible for sales tax collection and reporting.
- Security guards are provided Friday and Saturday nights.
- JCCFS is not liable for booth items or accessories that become broken or stolen.
- The Folk School cannot provide housing for Vendors. Contact the [Clay County Chamber of Commerce](#) (828-389-3704) or the [Cherokee County Chamber of Commerce](#).
- Vendors are required to collect local and state taxes. NC state tax rate is 7%. For questions contact the NC Dept. of Revenue, 877.252.3052, www.dornc.com/faq/sales.html#registration.

Please contact Morgan Budzinski, Event and Volunteer Manager at the Folk School for questions or concerns: mbudzinski@folkschool.org or 828-837-2775 ext 116.

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